**THE WORLD BANK**
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**Finance and Accounting Data Analyst**

Established in 1944, the World Bank Group (WBG) is one of the world's largest sources of funding and knowledge for developing countries. It uses its financial resources and extensive experience to help client countries reduce poverty, increase economic growth, and improve quality of life. It is governed by 188 member countries and delivers services out of 120 offices with over 16,000 staff globally.

World Bank Group Finance and Accounting (WFA) is one of the vice presidencies in the WBG and is responsible for financial reporting and internal control framework for the International Bank for Reconstruction and Development (IBRD), the International Development Association (IDA), the International Finance Corporation (IFC) and the Trust Fund/Partnership portfolio of those entities.

WFA in the Bank comprises the following functions: Financial Instruments Accounting and Valuation; Loan and Trust Fund Operations; Accounting Business Services; Financial Reporting; Accounting Policy; Documentation and Communication; Advisory Services; and Operational Risks and Controls. These units collectively include approximately 450 staff, of which 100 are in Washington, D.C. with the remainder in regional offices including the largest in Chennai, India.

The WFA Trust Fuds and Loans (WFATL) is seeking for a Data Analyst that will assist with the analysis of informational needs and elements, data relationships and attributes, data flow and storage requirements, data output, and reporting capabilities. The position requires a commitment to the enhancement of WFATL's data analysis efforts as well as excellent communication skills. Key success factors will be understanding and anticipating the needs of the internal stakeholders, with the capacity to synthesize messages on a broad range of subject matter for different audiences.

**Duties and Accountabilities**

The Data Analyst will assist the Director of Trust Funds and Loans with problem solving business issues and drawing insights by designing and executing data analysis. The Data Analyst will be responsible for helping construct analysis that is relevant and germane to the business and to our client base. Critical component of this role is the requirement to drill down different layers of information to identify and diagnose root causes and validate business drivers. In addition to working with the Director, this role will work with the manager of client services to determine what value-added insights we can proactively provide our Operations colleagues to flag problem areas and help with faster disbursements. This role will also work with the Accounting/Reporting teams to provide insights into both the Trust Funds and Loans businesses.  The Data Analyst will work with stakeholders to determine what information to publish and creating an effective communications strategy and platforms.

 The successful candidate will be responsible for the following:
**Responsibilities:**

- Gather requirements, developing, validating, and maintaining reports for internal and external stakeholders while ensuring consistency, accuracy and relevance of information and insights--beginning with what stakeholders would do the insights.
- Perform analysis to support WFATL decision making and program management
- Navigate multiple databases to understand data and to create consistent, efficient and accurate data retrieval process
- Develop report narratives and conducting presentations to help stakeholders understand findings

- Ability to generate reports that clearly communicate findings and considers stakeholder feedback
- Experience analyzing operational data ideally in the area of trust funds and loans
- Pinpoint trends, correlations and patterns in complicated data sets
- Ability to drill-down, diagnose root cause using data analysis
- Identify opportunities to capture and/or report new data to enhance analytic capabilities
- Ability to extract data from a variety of systems (Ability to learn different systems quickly and response with agility to ad-hoc, on-demand data requests)
- Experience performing analysis of data through use of algorithms, pivot-tables, tools and techniques
- Strong proficiency at Microsoft Excel and PowerPoint required
- Support the Director or Program Manager in additional initiatives providing solutions to a variety of problems that may arise in an expeditious, efficient, and timely manner

**Selection Criteria**:

- Minimum 3-5 years of experience with an advanced degree in a relevant discipline (e.g. MBA, Master in Computer Science, Master in Quantitative Analysis) or 3-5 yrs in experience in Consulting or Investment Banking
- Exceptional and unyielding problem solving skills (Inquisitive mind and intellectual curiosity to find the answer)
- Quantitative and analytical skills.
- Experience utilizing statistical techniques to analyze data
- Agility to quickly but methodically response to ad-hoc queries and on-demand requests
- Experience writing basic commands to extract data
- Ability to help visualize the data for analysis and to display results using visualization tools (e.g. Tableau)
- Demonstrated experience in data analysis techniques
- Proficiency with analytical tools, approaches and algorithms
- Excellent communication, collaboration, and presentation skills. Proven results-oriented problem solving abilities. Facility with presentation graphics and/or spreadsheet tools highly desirable.
- Ability to work in a dynamic team-oriented environment, demonstrate teamwork and initiative, and function productively in a dynamic work environment.
- A broad financial knowledge of the strategic direction of the WBG and strong business acumen.
- A proven ability to build and leverage strong relationships cutting across different WFATL divisions and WFA and functions towards achievement of collective goals.
- Proactive, innovative, with an open and collegial work style with ability to listen and integrate ideas from diverse views, create partnerships, and collaborate with others.
- Team work—proven track record of collaboration with teams, client peers, stakeholders. Ability to listen as well as opine.