Applicants are invited from suitably qualified companies to provide pest control services at the Eastern Caribbean Central Bank’s (ECCB) Headquarters and Residences.

**Scope of Work**

The ECCB requires pest control services to be carried out in respect of the following properties:

1. Grounds of the ECCB Headquarters totaling approximately ten (10) acres, including all external drainage systems at the Bank’s Campus.
2. Sir K Dwight Venner Building at the Bank’s Headquarters, three storey building with basement, approximately 38,408 sq. ft.
3. Errol N Allen Building at the Bank’s Headquarters with basement, approximately 8,743 sq. ft.
4. Phase 2 Building at the Bank’s Headquarters, two storey building with basement, approximately 37,362 sq. ft.
5. Welcome Center with approximately 2,352 sq. ft.
6. Governor’s Residence with approximately 15,875 sq. ft.
7. Deputy Governor’s Residence with approximately 14,000 sq. ft.

The contractor will be required to:

- Carry out monthly and periodical preventive pest control services, and all urgent calls as and when warranted under the service contract.
- Implement measures to eradicate pests from inside the buildings and keep the external premises free of pests. Pests include but are not limited to rats, mice, cockroaches, ants, worms, centipedes, winged termites, stinging insects and mosquitoes.
- Furnish all supervision, labour, materials and equipment necessary to aid in pest prevention.

**Proposal Contents**

Applicants must submit a written proposal to the Bank, which should include the following:

- Business profile with name, contact details, number of personnel employed, inclusive of a list of service engineers with names and addresses, clearly indicating their technical qualification, and copy of government issued ID. All workmen must be fully vaccinated. Proof of vaccination must be submitted.
- Valid license to execute pest control operation issued by local authority.
- The applicant’s experience. The bidder must have at least three years of similar job experience for the similar type of work.
- Specification and make/quality of chemical/pesticides to be used. All chemicals must be registered with the US Environmental Protection Agency (EPA), and/or local jurisdiction.
- A letter from your main banker indicating the number of years that you have maintained a business account with the bank and a general statement on how your account has been managed over the years.
- A statement from your Attorney stating that your business/company is free of any offence concerning professional conduct, any judgement that may be detrimental to the ECCB’s interest and any litigation for the past ten years.
- Business references: a list of clients where similar service was performed within the past two years. Two references from clients served within the past two years.

Proposals must comply with the preceding requirements. Proposals submitted without the required information will not be considered. The successful applicant will be contracted for a period of two years, and will be responsible for providing all pest control services in a manner consistent with industry standards and the level of professional skills generally acceptable in the industry.

**Submission of Applications**

Applications should be emailed to ssmdcore@ecb-centralbank.org by **25 February 2022**.

A copy of this invitation for tender can be viewed on the Bank’s website www.ecb-centralbank.org. Applicants may call the Bank for further information at 465-2537 ext. 3938.